

Informational Webinar

2018 Community Court Grant Program

Wednesday, May 25, 2018

3:30-4:30 PM EDT



BJA
Bureau of Justice Assistance
U.S. Department of Justice

Center
for
Court
Innovation

Community Court Model

Enhanced information - Community engagement - Collaboration - Individualized justice - Accountability - Outcomes



“a neighborhood-focused court program that combines the power of both the community and the justice system to address local problems”

2016 Community Court Grant Program



Overview of Solicitation

Category 1: Implementation and Enhancement (up to 5 awards of \$200,000)

- initiated preliminary planning stages
- letters of support from key stakeholders

Category 2: Impact Evaluation (up to 1 award of \$100,000)

- established community court (at least four years), with historic data
- evaluation should address whether and how the community court model is effective
- MOU between court and evaluator

Category 3: Mentor Court (up to 5 awards)

- established community court (at least two years)
- ability to provide assistance nationally
- letters of support from chief judge and program coordinator or presiding judge

What all applicants should know

GENERAL PROGRAM ELIGIBILITY

- Adhere to the six principles of community courts
- Have a judicial supervision component, including judicially monitored drug treatment
- Utilize a validated risk/needs tool
- Do not restrict access to Medication Assisted Treatment
- Do not serve violent offenders or juveniles with grant funds

APPLICATION INSTRUCTIONS

- Applicants can submit proposals under more than one category
- Category-specific application forms are available online
- Download and save the application form first, then enter content
- Submission deadline (by email): May 30, 2018 at 5pm (EDT)

CATEGORY 1: Implementation and Enhancement

AWARD: \$200,000 for up to 5 sites

ELIGIBILITY: States, state and local courts, counties,
local units of government, federally recognized
Indian tribal governments,

Non-profits and for-profits are INELIGIBLE.

CATEGORY 1: Implementation and Enhancement

Technical Assistance

- Needs assessment process
- Develop an implementation plan
- Development of written policies and procedures
- On-going remote and on-site intensive technical assistance
- Site visit to a model community court; travel to national community court conference; and referral to relevant trainings and subject matter experts (include travel in budget)

CATEGORY 1: Implementation and Enhancement

Application Packets

- Cover Sheet (All applications)
 - Contact Information, Other grant information
- Program Narrative
 - Statement of the Problem (20%)
 - Program Design (40%)
 - Community Court Model
 - Capabilities and Competencies (20%)
- Time/Task Plan
- Budget Detail Worksheet (10%)
- Budget Narrative
- Letters of Support (10%)
 - Chief Judge
 - Prosecutor
 - Public Defender
 - Probation/Community Service/Pre-trial Services

CATEGORY 2: Impact Evaluation

AWARD: \$100,000 for 1 site

ELIGIBILITY: State and local public and private entities, non-profit and for-profit entities, units of state and local government, federally recognized Indian tribal governments.

* While for-profits are eligible, must forego any profit or management fees.

CATEGORY 2: Impact Evaluation

Technical Assistance

- Targeted research technical assistance:
 - advice on quasi-experimental design, comparison group construction
 - data analysis plans will be offered to the court and research partners to ensure that the study is well planned and implemented.

CATEGORY 2: Impact Evaluation

Application Packets

- Cover Sheet (All applications)
 - Contact Information, Other grant information
- **Program Narrative**
 - Community Court Model (20%)
 - Capabilities and Competencies(20%)
 - Research Design – **separate attachment** (40%)
- Time/Task Plan
- Budget Detail Worksheet (10%)
- Budget Narrative
- **MOU (10%)**
 - Community Court
 - Research Partner

CATEGORY 3: Mentor Court Status

AWARD: training and technical assistance only

ELIGIBILITY: States, state and local courts,
counties, local units of government,
federally recognized Indian tribal
governments,

Non-profits and for-profits are
ineligible.

CATEGORY 3: Mentor Court Status

Technical Assistance

- Guidance on hosting site visits and providing on-site and remote assistance to the field;
- Assistance with collecting appropriate performance data and reporting out key findings to interested parties, including the community; and
- Advising on evidence-based practices and other promising practices.

CATEGORY 3: Mentor Court Status

Application Packets

- Cover Sheet
- Program Narrative (Application Form)
 - Program Design (40%)
 - Community Court Model
 - Capabilities and Competencies (40%)
- Letters of Support (20%)
 - Chief Judge
 - Lead Planner, program coordinator, or presiding judge
- **No Budget Worksheet, Budget Narrative or Time/Task Plan**

Community Court Grant Program



Time/Task Plan

Categories
1 & 2 only



2018 Community Court Grant Program

Time/Task Plan Template

Application Category:

- Category 1A: Implementation of a Community Court Category 2: Impact Evaluation of a Community Court
 Category 1B: Enhancement of a Community Court

GOAL:

(e.g., Category 1: To develop and implement or enhance a community court)

(e.g., Category 2: To conduct an impact evaluation of an existing community court)

Note: Please include in your Time/Task Plan, at a minimum, the required activities/milestones defined on pages 12-13 and 14-15, respectively, of the solicitation.

Objectives	Activities/Milestones	Timeframe	Person/Agency Responsible
Objective__:			
Objective__:			
Objective__:			
Objective__:			

(Please copy and include additional pages of this template, as needed).

Budget Detail Worksheet

Categories
1 & 2 only

Grant Period: 21 months
October 1, 2018 – June 30, 2020

Fund for the City of New York/Center for Court Innovation

Organization Name

Project Title

October 1, 2018 - June 30, 2020

Budget Detail Worksheet

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Position	Computation		Year One	Year Two	TOTAL				
	YR 1	YR 2							
	Salary	Salary							
Employee Title	Employee Name	\$0	\$0	0%	0%	-	-	-	
Employee Title	Employee Name	\$0	\$0	0%	0%	-	-	-	
Employee Title	Employee Name	\$0	\$0	0%	0%	-	-	-	
Employee Title	Employee Name	\$0	\$0	0%	0%	-	-	-	
Employee Title	Employee Name	\$0	\$0	0%	0%	-	-	-	
Total				Onsite FTE	0%	0%	-	-	-

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in the budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Fringe Benefits are comprised of:	Full-time	Part-time
FICA	0.00%	0.00%
Health Insurance	0.00%	0.00%
Pension	0.00%	0.00%
Unemployment Insurance	0.00%	0.00%
Long and Short-Term Disability	0.00%	0.00%
Workers Compensation	0.00%	0.00%
Life Insurance and AD&D	0.00%	0.00%
Employee Benefit Funds	0.00%	0.00%
Total Fringe Benefits Rate	0.00%	0.00%

Position	Computation		Fringe Rate	Year One	Year Two	TOTAL	
	YR 1	YR 2					
	Salary	Salary					
Employee Title	Employee Name	-	-	0.0%	-	-	-
Employee Title	Employee Name	-	-	0.0%	-	-	-
Employee Title	Employee Name	-	-	0.0%	-	-	-
Employee Title	Employee Name	-	-	0.0%	-	-	-
Employee Title	Employee Name	-	-	0.0%	-	-	-
Total							

Total Personnel and Fringe Benefits

APPLICATION SUBMISSION

- ❖ Deadline: Wednesday, May 30, 2018 at 5pm EDT
- ❖ Email all materials (preferably as one PDF) to:
 - CCGPCategory1@courtinnovation.org for Category 1 proposals
 - CCGPCategory2@courtinnovation.org for Category 2 proposals
 - CCGPCategory3@courtinnovation.org for Category 3 proposals

Subject Line: [Project Name]: [City/County, State].

e.g.: Red Hook Community Justice Center: Brooklyn, NY

APPLICATION SUBMISSION

- ❖ **All applications must be submitted electronically via email.**
- ❖ **Please save and email as one PDF document.**
- ❖ **Technical Concerns**
 - Please download and save application BEFORE filling in content.
 - Please test to ensure that the PDF application will save the content. Online PDF viewers will not allow you to save information.
 - We encourage submitting before the deadline if you anticipate any technological challenges. Late proposals will not be considered.

REVIEW & SELECTION PROCESS

- ❑ CHECKLIST/"BMR" REVIEW: ensure applicants submitted required materials
- ❑ PEER REVIEW: national peer reviewers will score applications
- ❑ FINAL DECISION: made in conjunction with BJA
- ❑ Award announcements expected in August 2018

FAQs

➤ Is “community court” distinct from other problem-solving court models? Yes!

➤ Need More Info on Community Courts? *“What is a Community Court? How the Model is Being Adapted Across the U.S.”* available at <http://bit.ly/WhatIsCommCt>

➤ What are permissible uses of funds?
<http://ojp.gov/financialguide/index.htm>

➤ No matching funds required for this grant program.

➤ What supplanting rules apply to the 2018 Community Court Grant Program?

Supplanting is prohibited under the program. Applicants may not replace or supplant non-federal funds that have been appropriated for the same purpose. For additional guidance regarding supplanting, refer to the information provided in the OJP Financial Guide.

➤ Can funding under this solicitation be used to supplement a project that is already funded by a federal grant?

Having other sources of federal funding for the same project, is acceptable, provided that there are no prohibitions against this under the terms of the project’s other federal awards. In instances where leveraging occurs, all federal grant funds must be tracked and reported separately and may not be used to fund the same line items. Additionally, federal funds cannot be used as a match for other federal awards absent explicit federal statutory authority.

Questions??

- **Prior to the submission deadline, questions can be sent to the relevant category email.**

CCGPCategory1@courtinnovation.org

CCGPCategory2@courtinnovation.org

CCGPCategory3@courtinnovation.org

Questions and answers will be added to the FAQ page weekly.

2018 Community Court Grant Program

Q&A



www.courtinnovation.org/community-court-grant-program

**Center
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THANK YOU!

We look forward to reviewing your applications.