



## **Open Position: Case Manager, Youth Organizing to Save Our Streets**

### **Description**

The Crown Heights Community Mediation Center, a project of the Center for Court Innovation, is seeking a **Case Manager for a new initiative, “Youth Organizing to Save Our Streets.”** The Case Manager will maintain a caseload of approximately 30-40 young people within an intensive community-based project serving youth who live or go to school in Crown Heights. Targeted youth will have been affected by gun violence and want to work to stop the spread of gun violence. The Case Manager will work in conjunction with the Program Coordinator to ensure that a strengths-based, holistic, youth oriented perspective is utilized in the development and implementation of the program.

The Center for Court Innovation, (the “Center”) founded as a public/private partnership with the Fund for the City of New York, is a non-profit think tank that helps aid victims, reduce crime, and strengthen communities. The Center creates demonstration projects that test new approaches to problems that have resisted conventional solutions. One of these demonstration sites is the Crown Heights Community Mediation Center. Operating out of a storefront since the summer of 1998, the Mediation Center provides training, anti-violence programs, youth programs and resource links to community residents. Its mission is to strengthen the community, prevent future conflicts, and encourage communication and understanding.

**Youth Organizing to Save Our Streets** is a new youth development and community organizing program that will annually provide life skills to 25 young people, ages 14-17, who are disproportionately affected by violence in Crown Heights. Participants will receive leadership development training through an after-school program, paired with case management services and service learning opportunities. Summer jobs will also be provided for participants.

### **Responsibilities include but are not limited to:**

- Conduct a strengths-based assessment of all potential program participants.
- Meet with program participants on a regular basis to give them opportunities to discuss family, school, and personal relationships
- Assist youth in identifying goals and steps toward achieving goals and help youth change and evaluate their progress.
- Provide crisis management for youth as needed
- Refer and assist youth and their families in obtaining community-based social services, including substance abuse treatment and placement in appropriate school-based settings.
- Maintain regular contact with providers to monitor progress in treatment.
- Conduct home and school visits as necessary.

- Maintain complete, accurate and timely case management data.
- Assist the Program Coordinator in developing, facilitating, and supervising high caliber after-school programming related to youth development, leadership, and community organizing.
- Work with project staff to develop a wide network of community-based resources through outreach and partnership development to augment on-site programming.
- Help identify appropriate summer job placements for program participants and provide follow-up with employers to ensure a good fit between each employer and the placed participant(s).
- Represent the program at training sessions, outreach fairs, community events, and meetings with schools and community-based organizations.
- Assist the Program Coordinator with planning, implementation, and supervision of the service learning public education campaign.
- Routinely interact with necessary Mediation Center staff to improve service delivery.
- Participate in all staff meetings and staff development activities.

**QUALIFICATIONS:**

- Minimum of one year experience conducting needs/strengths assessments and/or case management.
- Prior experience with a medium- to high-risk adolescent population.
- Strong group work skills and a familiarity with community providers, the public benefits system and the college application process.
- Ability to contribute to a team-oriented, supportive, accountable work environment.
- Strong organizational skills, advocacy skills and computer literacy.
- MSW degree preferred.

**Position Type:** Full-time, requires evening hours

**Salary:** Commensurate with experience. Excellent benefits.

**Deadline to apply:** February 21, 2011

**How to apply:** No phone calls please. Please fax (718-774-5349) or email ([crownheightsjobs@gmail.com](mailto:crownheightsjobs@gmail.com)) your resume and cover letter in Word. \*\*\* Please explain in your cover letter how your specific skills and/or interests make you a strong candidate for the Case Manager position. Applications with generic cover letters will not be considered. \*\*\* Include the job title, "Case Manager," in the subject line.

*The Crown Heights Community Mediation Center is a project of the Fund for the City of New York. The Fund is an equal opportunity employer. All qualified candidates are encouraged to apply.*

Please visit our website at [www.crownheightsmediationcenter.blogspot.com](http://www.crownheightsmediationcenter.blogspot.com) and <http://sosscrownheights.blogspot.com/>.