

State of South Carolina
Office of the Solicitor
Fourth Judicial Circuit

BILL OVERCASH, PTI DIRECTOR
CHESTERFIELD-MARLBORO COUNTIES
121 MARKET STREET
CHERAW, SOUTH CAROLINA 29520
843-537-0532
FAX 843-537-0562



JAY HODGE
Solicitor

J. GLENN BECKHAM, PTI DIRECTOR
DARLINGTON-DILLON COUNTIES
102 EXCHANGE STREET
DARLINGTON, SOUTH CAROLINA 29532
843-398-4085
FAX 843-398-4071

PRETRIAL INTERVENTION PROGRAM

Community Service Time Sheet

No. Hours Required

Client: _____

The above client has been referred to the Pretrial Intervention (PTI) Program. PTI is a Rehabilitation Program governed by the Solicitor. It gives non-violent Offenders the opportunity to reevaluate their lives and make necessary changes to lower their risk of future problems with law enforcement. An evaluation is completed on each client and goals are set based on individual needs.

Each client is required to complete the community service hours assigned to his/her at a non-profit organization. Requiring clients to do community service allows them the opportunity to give service to society and service also teaches them responsibility.

Should you allow this client to work for your agency it is very important that this form be completed in its entirety and returned to us by you. Clients are not allowed to write on this form. Hours will not be accepted unless recorded and signed by the agency contact person.

Clients are given a deadline for these hours. Any hours not completed by this deadline will be doubled. Hours may be performed at more than one agency.

All Clients must be on time, courteous, and appropriately dressed for the job being performed. If you have any questions or concerns, please contact this office.

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|---------------------------------|-----------------|------------|------------|------------|
| Performance of assigned duties: | Excellent _____ | Good _____ | Fair _____ | Poor _____ |
| Attitude toward duties: | Excellent _____ | Good _____ | Fair _____ | Poor _____ |
| Dependability: | Excellent _____ | Good _____ | Fair _____ | Poor _____ |

Total hours completed _____ Date _____
(Please use next sheet for recording the hours worked)

